

**CONTRA COSTA COLLEGE  
BUDGET COMMITTEE MEETING**

**Wednesday, April 20, 2022**

**2:00 p.m. – 4:00 p.m.**

**ZOOM: <https://4cd.zoom.us/j/92534300589>**

**Committee Members**

Jason Berner , Interim chair  
Mayra Padilla, manager (non-voting)\*  
Brian Williams, classified  
Urgen Gurung, student\*

Joel Nickelson-Shanks, manager\*  
Sara Marcellino, manager (non-voting)  
Michael Zephyr, classified  
Sue VanHattum, faculty

Nick Dimitri, manager (non-voting)  
Gabriela Segade, faculty\*  
Andrew Kuo, faculty  
Arin Sen, student\*

Jacqueline Oré, note taker

\* - absent

**Meeting Minutes**

Called to order at 2:15 p.m.

Topic	Outcome/Decisions	Action Items
I. Approval of current agenda	Brian Williams moved to approve the agenda, Sue VanHattum seconded, and the committee unanimously approved.	
II. Approval of previous meeting minutes from February , 2022 (December 15, 2021 meeting was cancelled)	Sue VanHattum moved to approve minutes as amended, Brian Williams seconded, and the committee unanimously approved.	
III. Public Comment	None.	

<p>IV. Action Items A. Cancel May 18<sup>th</sup> due to week of graduation</p>	<p>Sue moved to cancel May 18<sup>th</sup>, resume September Michael Z seconded, the committee you unanimously approved.</p>	
<p>V. Information / Discussion Items A. Review Charge and Purpose</p>	<p>A. Review Charge and Purpose Jason Cifra is no longer chair of the Budget Committee. Jason Berner recommended the discussion of the charge to be tabled. Sue moved and Andrew 2<sup>nd</sup> and the committee has unanimously approved.</p>	
<p>B. HEERF funding updates</p>	<p>Nick reports out HEERF funding updates.</p> <p>Higher Education Emergency Relief funds (HEERF I) is fully spent around \$1,238,943. Cares Act Relief funds (CRF) has spent on Personal Protective Equipment (PPE), cleaning materials and equipment was fully spent \$542,876.</p> <p>HEERF II spent \$4,811,590.20. HEERF II was set to expire in March of 2022 the remaining funds are \$146,065.80.</p> <p>HEERF II and HEERF III has been approved for an extension through June 2023.</p> <p>HEERF III budget is \$4,544,820.61 for institutional funds not student aid funds. HEERF III funds \$656,667.39 is spent on salaries and benefits of employees helping with Distance Education training and resources for instructors and student's.</p> <p>All institutional funds remaining is \$5,308,745.41. Lost revenue estimated about \$1 million which includes bookstore, facilities use, and other areas.</p>	

<p>C. Budget update</p>	<p>Tentative Budget goes to governing board for approval; the details of the budget allocation will be completed by September 2022.</p> <p>The College is under hold harmless to receive 5,600 Full-Time Enrolled Students (FTES). The amount of the FTES is about \$32,228,116.</p> <p>The Student Centered Funding Formula will begin FY2024-2025.</p> <p>Total college revenue is \$33,768,972; total expenses \$34,686,903. \$32,557,631 is the expense in salaries and benefits not including grant-funded employees.</p> <p>Nick has set about \$4,224,445 aside for SCFF loss.</p>	
<p>VI. Adjournment</p>	<p>Meeting at adjourned 3:13 pm</p> <p>Next meeting Wednesday, September 21, 2022 at 2:00 p.m.</p>	